

CHRONOLOGICAL CHART OF GLOBAL HEALTH DOCTORAL DEGREE PROGRAM REQUIREMENTS

All of the documents and forms referred to below are on Blackboard (click on Organizations→SHESC Grad.Student→Documents→Phase I and II Paperwork OR→Global Health Approaches Curriculum Info.→Global Health Guidelines). For further information, see the “Global Health Graduate Curriculum” document on the Global Health Approach Curriculum Info webpage or Georgie Miller, the Graduate Academic Success Specialist.

PHASE I (two years until receipt of MA in-passing degree)

Coursework Requirements	Other Academic Requirements
<p>30 credit hours of coursework or Reading and Conference hours (independent study) (equivalent to 10 three credit hour courses or R and Cs)</p>	<p>(See “Phase I Papertrail” on Blackboard)</p>
<p><i>First –Second years: 30 credit hours (6-9 per semester)</i></p> <p>SSH 510: Social and Biocultural Theories (<i>required</i>)</p> <p>ASB 500: Ethnographic Research Methods (<i>required</i>)</p> <p>SSH 594: Epidemiology (<i>required</i>)</p> <p><u>Suggested Coursework can come from the following areas:</u></p> <p>Statistics</p> <p>Ethics</p> <p>Practicum</p> <hr/> <p><i>Coursework suggestions:</i></p> <ol style="list-style-type: none"> 1. You must take a <u>minimum</u> of 30 credit hours (10, three-credit classes) in your first 4 semesters to advance to Phase II (and the same for Phase II). This means that you should be taking a minimum of 5 courses per year. However, you are encouraged to take 3 regular classes per semester to move through the program quicker and meet your progress expectations. 2. Students are actively encouraged to take courses outside of SHESC. 3. Your advisor may recommend/require that you take certain courses in addition to the standard required courses depending on your research specialization. Your advisor must approve your Plan of Study (POS) for you to be awarded the MA and advance to Phase II. 	<p><i>First year (Fall semester):</i></p> <p>Choose an <u>advisor</u> (preferably during Fall Semester), who will serve as your intellectual mentor and supervisor during Phase I, and a <u>MA supervisory committee</u> (See “SHESC MA committee formation instructions” on Blackboard)</p> <ul style="list-style-type: none"> • Advisor writes memo to SHESC Global Graduate Committee • Student submits the memo and the <i>MA Supervisory Committee Approval</i> form to the Graduate Coordinator <p><i>First year (Spring):</i></p> <ul style="list-style-type: none"> • develop iPOS for PhD; continue research <p><i>Second year (Fall):</i></p> <p><i>Second year (Spring):</i> (See “Research Skills & Phase I Deadlines” on Blackboard)</p> <p>Assemble the <u>MA Research Skills Portfolio</u> consisting of two research papers (one revised in response to faculty comments)</p> <ul style="list-style-type: none"> • Submit the MA Portfolio, your transcript, and a brief statement of purpose (SOP) for Phase II to your advisor no later than 4 weeks before the last day of classes for Spring Semester (the SOP should also be submitted to the Graduate Coordinator) • Your advisor should submit a memo to the Graduate Coordinator supporting your advancement to Phase II at this time • A faculty subcommittee (which includes your advisor, but is different from your MA supervisory committee) evaluates all of the above MA materials. If approved, have your MA supervisory committee members sign the <i>Report of Final Master’s Culminating Experience</i> form.

Present one of your MA Portfolio papers at the SHESC-wide MA Research Symposium scheduled in May

- Have your advisor sign the *Documentation of the Research Skills Portfolio* form

- Submit both the above form and the *Report of Final Master's Culminating Experience* form and your MA Portfolio papers to the Graduate Coordinator within one week after the MA Research Symposium.

- Fill out the Master's in Passing iPOS online (see "iPOS Resources" on Blackboard), obtain your advisor's signature, and submit to the Graduate Coordinator. The final iPOS must be submitted online the semester you obtain your MA.

You are awarded the Global Health MA in-passing degree and advance to Phase II.

PHASE II (2-3 years until advancement to Ph.D. candidacy and 1-2 more years until receipt of Ph.D.)

Note: Students with a Master’s degree begin the program in Phase II

<p>Coursework Requirements At least 54 credit hours (30 hours of coursework or R and C hours, 12 Research hours, and 12 Dissertation hours)</p>	<p>Other Academic Requirements (See “Phase II Papertrail” on Blackboard)</p>
<p><i>First 2-3 years:</i> <u>Required Courses:</u></p> <p>SSH 510: Social and Biocultural Theories (required)</p> <p>ASB 500: Ethnographic Research Methods (required)</p> <p>SSH 594: Epidemiology (required)</p> <p>Advanced Research Methods (required)</p> <p>Advanced Statistics</p> <p>ASB 790 Reading and Conference</p> <p><u>Strongly Recommended:</u></p> <p>ASM 579 Proposal Writing (for your dissertation proposal—see adjacent column, next page) or a comparable research design/ethics course Electives-should focus on global health areas and be relevant to dissertation research.</p> <hr/> <p>Coursework suggestions:</p> <p>1. We recommend that students take ASM 579 Proposal Writing. (NOTE: you may not take this course until you have <u>passed your written comps</u>)</p> <p>2. Your advisor/Ph.D. supervisory committee may recommend/require that you take certain courses in addition to the standard required courses depending on your research specialization. Your committee must approve your Plan of Study (POS) in order for you to advance to candidacy.</p>	<p><i>First year (Fall):</i></p> <p>Choose an advisor (preferably during Fall Semester), who may or may not be your Phase I advisor, and a Ph.D. supervisory committee (See “SHESC Ph.D. committee formation instructions” on Blackboard)</p> <ul style="list-style-type: none"> • Advisor (chair of your committee) writes a memo to the SHESC Graduate Committee • Student submits the memo, 2 page diss proposal, and the Ph.D. Supervisory Committee Approval form to the Graduate Coordinator. To make subsequent changes to committee membership, complete the Graduate Supervisory Committee Change form. <p>Develop a Plan of Study (iPOS) for Phase II in consultation with your advisor/supervisory committee (by the end of Spring Semester)</p> <ul style="list-style-type: none"> • Fill out the iPOS online, obtain your advisor’s signature, and submit to the Graduate Coordinator. Subsequent changes to the iPOS must be approved by your committee. • The iPOS must be submitted online and approved prior to the comprehensive examinations, and any changes that occur between the iPOS approval and graduation should be made all at once at the beginning of the semester you apply to graduate. • Schedule a meeting with your thesis committee late fall every year. Prepare a presentation with accomplishments during the past year and plan for upcoming year. <p><i>First year (Spring):</i></p> <ul style="list-style-type: none"> • Write one or two field statements (depending on what your supervisory committee requires), which constitute the written (comprehensive) portion of the doctoral examination necessary for advancement to Ph.D. candidacy (see “Global Health Field Statement Guidelines” on Blackboard) • Take an ASB 790 Reading and Conference for each field statement • Submit your field statement(s) to your advisor and

	<p>other committee members for their comments/approval</p> <ul style="list-style-type: none"> • Have your committee members sign the “Report of Doctoral Comprehensive Examinations” form • Schedule a meeting with your thesis committee sometime between September and February. Prepare a presentation with accomplishments during the past year and plan for upcoming year. <p><i>Second year (Fall):</i></p> <ul style="list-style-type: none"> • Complete coursework <p><i>Second Year (Spring):</i> Write a <u>dissertation research proposal</u> in consultation with your advisor/supervisory committee (see “Global Health Dissertation Proposal Guidelines” available from your approach convener)</p> <ul style="list-style-type: none"> • Take ASM 579 Proposal Writing (<i>strongly recommended</i>) • Submit your dissertation proposal to your advisor and other committee members for their comments/approval
	<p><i>Third Year (Fall):</i></p> <p>Schedule an <u>oral defense of your dissertation proposal</u>, which constitutes the <u>oral</u> portion of the <u>doctoral examination</u> necessary for advancement to Ph.D. candidacy</p> <ul style="list-style-type: none"> • After you have passed both the written comps (field statements) and oral comps (dissertation proposal defense), have your committee members sign the <i>Report of Doctoral Comprehensive Examinations and Approval of the Ph.D. Dissertation Prospectus</i> form and submit to the Graduate Coordinator • Schedule a meeting with your thesis committee sometime between September and February. Prepare a presentation with accomplishments during the past year and plan for upcoming year. <p>You are advanced to Ph.D. candidacy and are ABD (“All-But-Dissertation”)</p> <p><i>Third Year (Spring)</i></p> <ul style="list-style-type: none"> • Finish fieldwork for your dissertation research • Schedule a meeting with your thesis committee sometime between September and February. Prepare a presentation with accomplishments during the past year and plan for upcoming year.

Fourth and Fifth Years:

Register for 12 hours of ASB 792 Research and 12 hours of ASB 799 Dissertation (it is possible to register for Research/Dissertation hours before you are advanced to candidacy)

Please note that your doctoral iPOS must contain *exactly* 12 hours of Dissertation (no more, no less). You can register for more but can only include 12 hours on the iPOS. Please register for Dissertation hours in 3- or 6- hour increments to ensure that they will add up to exactly 12 (it is a real headache to correct the issues that arise if you registered, for example, for 6 units one semester and 9 for another, since the total would come to 15 and there is no way to “break apart” those units to equal 12).

You may have more than 12 hours of ASB 792 Research on your doctoral iPOS, but should not have fewer.

The Graduate Education recommends taking ASB 792 Research until you have accumulated 12 hours, then taking ASB 799 Dissertation until you have accumulated 12 hours, and then reverting back to taking ASB 792 Research until you graduate.

Fourth Year:

Write-up your dissertation

- Submit dissertation chapter drafts to your advisor and committee members for comments. Your completed dissertation must be read and approved by all committee members.
- Have your committee members sign the *Preliminary Evaluation of Dissertation, Thesis, or MA Publishable Paper* form and submit to the Graduate Coordinator

Schedule a public dissertation defense

- Submit the *Ph.D. Defense Announcement* form to the Graduate Coordinator and the *Doctoral Defense Recommendation and Format Review* forms to the Graduate Education at least 2 weeks before your defense
- After you pass your dissertation defense, your committee signs the *Announcement and Report for Doctoral Dissertation Defense* form

You are awarded the Ph.D. in Global Health, you can go out and celebrate after 7 long and difficult years (hopefully before the euphoria wears off), you have the privilege of everyone suddenly calling you “Doctor” (believe me, it gets old really fast!), and you have to confront the grim reality of getting a real job.